BUS. 101 Human Relations in the Workplace

BUS. 101 HUMAN RELATIONS IN THE WORKPLACE
An overview of the basic behavioral science principles used to understand organizational behavior and interpersonal relations. Human relations skills are developed through a combination of theoretical knowledge and group exercises. Topics include self-knowledge, perception, self-image, self-management, communications, motivation, conflict resolution, leadership, diversity, ethical choices, and the effects they have on today’s multicultural and highly diverse organizational and social groups. Grade Option (Letter Grade or Pass/No Pass). Degree Credit.

Units: 3
Hours/semester: 48-54 Lecture; 96-108 Homework
AA/AS Degree Requirements: DSI
Transfer Credit: CSU (CSU GE DSI), UC