

# ECE. 241 Administration II: Personnel and Leadership

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## **ECE. 241 ADMINISTRATION II: PERSONNEL AND LEADERSHIP**

Effective strategies for personnel management and leadership in early care and education settings. Includes legal and ethical responsibilities, supervision techniques, professional development, and reflective practices for a diverse and inclusive early care and education program. *Grade Option (Letter Grade or Pass/No Pass). Degree Credit.*

**Units:** 3

**Hours/semester:** 48-54 Lecture; 96-108 Homework

**Prerequisites:** ECE. 201, ECE. 210, ECE. 211 and ECE. 212

**Transfer Credit:** CSU

