

Learning Center

(See also [English](#), [English as a Second Language](#), [Literature](#), and [Reading](#))

The Learning Center offers self-paced courses and integrates technological resources and learning assistance services in the Tutorial Center, the Computer Center, the Math, Writing and ESL Multi-Media Skills Center, the MESA program and the Learning Achievement Center. The self-paced courses, many of which utilize computer-assisted and individualized instruction, focus on the improvement of specific skills, and can be completed whenever the Center is open. For more information, please visit the Learning Center in Building 9, on the second floor, or call (650) 306-3348.

LCTR 100 EFFECTIVE TUTORING AND PRACTICUM

Explores a variety of procedures for understanding and utilizing effective peer tutoring practices. Under guided supervision, students use classroom experiences to connect theory to practice. Communication and study strategies, course specific tutoring expertise, and techniques for working with students from diverse cultural and academic backgrounds are emphasized. *Grade Option (Letter Grade or Pass/No Pass). Degree Credit.*

Units: 1

Hours/semester: 8-9 Lecture; 24-27 Lab; 16-18 Homework

Transfer Credit: CSU

LCTR 139 THE RESEARCH PAPER FROM A TO Z

This course guides students through the process of developing a research paper including formulating a topic and preliminary thesis, finding and integrating sources, drafting and revising, ethical use of sources material, and documentation of resources. The course may be taken either as preparation for future research paper assignments, or in conjunction with a current research assignment in another class. *Letter Grade Only. Degree Credit.*

Units: 2

Hours/semester: 96-108 Lab

Transfer Credit: CSU

LCTR 140 PROFESSIONAL WRITING

This self-paced course provides instruction and practice for writing in various professional capacities. From planning business documents to letters, proposals, and memos, this course helps individuals become more professional in their written communication. *Letter Grade Only. Degree Credit.*

Units: 2

Hours/semester: 96-108 Lab

Recommended: Eligibility for ENGL 100.

Transfer Credit: CSU

LCTR 151 HEALTH SCIENCE VOCABULARY

This self-paced course uses listening modules, and other media, to help the student learn to pronounce and remember more than one hundred roots and affixes that thousands of words used in medical science terminology are derived. *Letter Grade Only. Degree Credit.*

Units: 1

Hours/semester: 48-54 Lab

Transfer Credit: CSU

LCTR 698 SUPERVISED TUTORING/ACADEMIC ASSISTANCE

Students receive academic support such as tutoring or supplemental instruction in areas of academic need. *No Grade Awarded (Non-Credit Course). Units do not apply toward AA/AS degree. Non-Credit.*

Units: 0

Hours/semester: 48-54 Lab

Corequisites: concurrent enrollment in course in which tutorial/academic assistance is being provided.

LCTR 810 STUDY SKILLS

Designed to prepare students for academic success in college, this course teaches student success strategies through a variety of activities and assignments that encourage and promote academic success. This course covers important and practical study techniques including time management, note taking, textbook studying, memory enhancement, and test taking. *Pass/No Pass Only. Units do not apply toward AA/AS degree.*

Units: 1

Hours/semester: 48-54 Lab

LCTR 822 GRAMMAR TROUBLE SPOTS I

This self-paced course helps students to improve their grammar through carefully constructed exercises and practice. Course focuses common mistakes in English grammar and how to avoid them. *Pass/No Pass Only. Units do not apply toward AA/AS degree.*

Units: 1

Hours/semester: 48-54 Lab



LCTR 823 GRAMMAR TROUBLE SPOTS II

Continuation of LCTR 822. This intermediate level self-paced course helps students learn the language skills necessary to understand and recognize the most common errors in grammatical forms, meaning and use. After explanations and examples, the student works through troublesome areas with ample practice of each grammatical structure. *Pass/No Pass Only. Units do not apply toward AA/AS degree.*

Units: 1

Hours/semester: 48-54 Lab

Prerequisites: LCTR 822 or equivalent

LCTR 840 VOCABULARY IMPROVEMENT I

This self-paced, workbook-based course helps students build vocabulary skills by learning important basic words. The course offers practice and reinforcement through various types of exercises including matching words with definitions, choosing the correct word in context, use of prefixes and suffixes, and properly identifying synonyms and antonyms. *Pass/No Pass Only. Units do not apply toward AA/AS degree.*

Units: 1

Hours/semester: 48-54 Lab

LCTR 841 VOCABULARY IMPROVEMENT II

This self-paced, workbook-based course, the second in a series of four increasingly challenging vocabulary improvement courses, helps students build vocabulary skills by learning important basic words. The course offers practice and reinforcement through various types of exercises including matching words with definitions, choosing the correct word in context, and properly identifying synonyms. *Pass/No Pass Only. Units do not apply toward AA/AS degree.*

Units: 1

Hours/semester: 48-54 Lab

LCTR 842 VOCABULARY IMPROVEMENT III

This self-paced, workbook-based course, the third in a series of four increasingly challenging vocabulary improvement courses, helps students build vocabulary skills by learning important basic words. The course offers practice and reinforcement through various types of exercises including matching words with definitions, choosing the correct word in context, and properly identifying synonyms. *Pass/No Pass Only. Units do not apply toward AA/AS degree.*

Units: 1

Hours/semester: 48-54 Lab

LCTR 843 VOCABULARY IMPROVEMENT IV

This self-paced, workbook-based course, the fourth in a series of four increasingly challenging vocabulary improvement courses, helps students build vocabulary skills by learning important basic words. The course offers practice and reinforcement through various types of exercises including matching words with definitions, choosing the correct word in context, and properly identifying synonyms. *Pass/No Pass Only. Units do not apply toward AA/AS degree.*

Units: 1

Hours/semester: 48-54 Lab

