MEDA 100 Introduction to Medical Assisting

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Duties and responsibilities of a medical assistant, medical administrative assistant, and billing specialist in a physician's office, clinic, hospital or other medical facility. Emphasizes desirable personality traits and human relationships as well as medical ethics, specialties in the medical field, and office maintenance. Letter Grade Only. Degree Credit.

Units: 3
Hours/semester: 48-54 Lecture; 96-108 Homework
Prerequisites: Appropriate skill level as demonstrated by eligibility for ENGL 100 or 105, or other measures as applicable.
Transfer Credit: CSU