

# Information on Degrees, Certificates, Basic Skills, and Credits

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The Office of Admissions and Records processes all petitions and determines eligibility for the Associate in Arts, Associate in Science Degrees, Associate Degrees for Transfer and Certificates offered at Cañada College prior to the specified deadline. Eligible graduating candidates must file a petition for the appropriate degree and/or certificate according to deadlines published in the Schedule of Classes. (See Calendar of Important Dates on page 3; For specific ADT degree petition deadlines please contact the Transfer Center).

Students who have coursework outside of SMCCCD must request official transcript from all colleges/universities attended to be sent by mail to our SMCCD Transcript Evaluation Services (TES) at:

**Transcript Evaluation Services**

C/O College of San Mateo  
1700 W Hillsdale Blvd.  
San Mateo, CA 94402

OR

By Electronic Transcripts to: [transevaluation@smccd.edu](mailto:transevaluation@smccd.edu)

In addition, students must request the transcript evaluation through the SMCCCD Transcript Evaluation and Course Substitution Services (TES). See the "Academic Standards" section, then "Transcript Evaluation Service " subsection in this catalog.

