

## AS Medical Assisting

MEDA 672 Work Experience Education: Internship	3 units
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The ability to work well with people, be well organized, and be emphatic in dealing with patients are essential qualities in a medical assistant. The Medical Assisting program at Cañada is designed to provide the finest training and experience available. Through the expertise of a talented faculty and exposure to professionals in the field, students can expect to learn administrative duties such as medical/financial records management, medical report transcription, patient appointment scheduling, and clinical duties including preparation of patients for examination, assistance with minor surgery, giving injections, and operating electrocardiographs.

### Career Opportunities

The field of Medical Assisting is one of the fastest growing occupations in this decade. Career opportunities for the well-trained medical assistant are plentiful. Graduates of Cañada's program secure employment in physician's offices, clinic, hospitals, labs, medical publication firms, laboratories, pharmaceutical firms, public health agencies, and the claims departments of health insurance companies. Recommended high school preparation: written and oral communication skills, typing, biology, psychology, and basic mathematics.

### Program Learning Outcomes

Students completing this program will be able to:

1. Apply their education and training to begin employment in health care.
2. Use updated job skills to maintain or advance in current employment.

### AS Degree Requirements

#### Major: Core and Selective Requirements

Complete Core Courses, 35 units		Units
BIOL 130	Human Biology	3 units
MEDA 100	Introduction to Medical Assisting	3 units
MEDA 110	Medical Terminology	3 units
MEDA 115	Introduction to Electronic Health Record	3 units
MEDA 120	Clinical Procedures I	4 units
MEDA 121	Clinical Procedures II	4 units
MEDA 140	Implementation of Electronic Health Record	3 units
MEDA 150	Medical Office Procedures	3 units
MEDA 160	Medical Insurance Procedures	3 units
MEDA 190	Introduction to Pharmacology	3 units



***And required General Education coursework and electives as needed to meet the minimum 60 units required for the Associate degree.***