Registration Policies

Multiple and Overlapping Enrollments
Students may not enroll in two or more sections of the same credit course during the same term. Students may not register in two courses which meet at the same time or have overlapping times. Exceptions to this rule may be approved under circumstances of academic necessity (not scheduling convenience). In addition, approval requires submission to Admissions and Records Office of a documented plan describing how the student will make up missed class time under the instructor's supervision and attendance documentation at the end of the semester. Overlap exception forms are available on the college website, canadacollege.edu/forms, and in the Admissions and Records Office.

Unit Load
A normal class load for a full-time student for fall and spring semesters is between 12–19 units, and for summer session, a full time load is considered 6 units. No student is permitted to take more than 11 units during the Summer Session or 19 units during the Fall and Spring semesters without special approval of the Extenuating Circumstances Committee. Forms are available on the college website, canadacollege.edu/forms, and in the Admissions and Records Office. Students working full time should limit their program to six or fewer units. Combinations of work and college study should be carefully discussed with a counselor.

A program of 12 units or more during fall and spring terms is considered a full-time load for athletic eligibility, financial aid, international students with F-1 visa, veterans' benefits, social security benefits, and most other benefits which are dependent upon student enrollment status.